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For The Record, Inc.  
Court Reporting & Litigation Support

## GSA Rate Schedule



FTR provides a 25-line page with 60 text characters per line (a 13% value over commercial formatting).

Price list represents a verbatim extract from FTR's commercial price list dated January 2009.

Each transcript order includes a complimentary condensed transcript, keyword index and file on CD.

Government purchase cards and EFT payments accepted.





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## For The Record, Inc. Court Reporting & Litigation Support

### Washington DC Page Rates

#### Deposition/Arbitration Transcript

Original- First Ordering Party	
Delivery	Total GSA Price
10 Business Days	\$3.77
9 Business Days	\$3.87
8 Business Days	\$4.03
7 Business Days	\$4.28
6 Business Days	\$4.53
5 Business Days	\$4.78
4 Business Days	\$5.03
3 Business Days	\$5.54
2 Business Days	\$6.80
Next Business Day	\$7.80
Same Business Day	\$9.31

#### Trial Transcript

Original- First Ordering Party	
Delivery	Total GSA Price
10 Business Days	\$4.78
9 Business Days	\$4.88
8 Business Days	\$5.03
7 Business Days	\$5.28
6 Business Days	\$5.54
5 Business Days	\$6.04
4 Business Days	\$6.29
3 Business Days	\$6.54
2 Business Days	\$7.05
Next Business Day	\$8.06
Same Business Day	\$9.57



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### Reporting Fees

Service	Total GSA Price
Late Cancellation Fee (Less than 24 hours notice)*	\$85.64 per day
Reporter Appearance (No Prior Cancellation)*	\$151.12 per day
Minimum Original Transcript Fee*	\$176.31
Notary-Only Appearance*	\$176.31 per day
Reporting Time Fee (No Transcript Ordered)*	\$75.56 per hour
Deposition Room*	\$201.50

\*Billed to Original/Scheduling Party

### Realtime Reporting

Service	Total GSA Price
Interactive Realtime, Each Requesting Party	\$1.50 per page
Interactive Realtime, Each Additional Unit to Ordering Party	\$1.00 per page
Rough Draft ASCII, Each Party	\$1.25 per page
LiveNote Token	\$35.26 each

### Video

Service	Total GSA Price
Two-Hour Minimum (First two hours)	\$297.21
Additional Hours	\$85.63 each
Overtime Hours (After 5:00, Weekends, Holidays)	Add'l 50% per hour
Original DVD/CD	\$60.45 each
Video Editing	\$95.71
Extra Copy of Video to Taking Party	\$50.37 each
Extra Copy of Video to Other Party	\$85.63 each
Late Cancellation Fee (Less than 24 hours notice)	\$176.31
MPEG CD Creation (Computer-Playable Video CD)	\$75.56 per CD
Video-to-Text Synchronization	\$60.45 per hour
Provision of Video-to-Text Synchronization on CD	\$50.37 per CD



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### Other Reporting Fees and Surcharges

Service	Total GSA Price
Waiting Time Fee (Billed in 30-minute increments)*	\$50.37 per hour
Evening Surcharge (Pages after 5:00)*	Add'l 50% per page
Weekend/Holiday Surcharge*	Add'l 50% per page
Publisher Bundle CD (Transcript Linked with Exhibits and Video)	\$50.37 each
	\$10.07 each add'l witness
OCR Scanned and Searchable Exhibits	\$1.25 per page
Exhibit Copies or Scans (8-1/2" x. 11")	\$0.35 per page
Exhibit Copies (Special or Color)	\$0.75 per page
Transcript Edit*	\$1.10 per page
Extra Full-Size Transcript to Same Ordering Party	\$0.35 per page
Extra Condensed Transcript	\$15.11 each
Replacement/Extra Disk	\$10.07 each
Transcript E-mail	\$10.07 each
Witness Review Coordination*	\$25.19 each
Transcript Delivery Fee	\$20.15 per delivery (DC/MD/VA)
	\$40.30 per delivery (Non-DC/MD/VA)

\*Billed to Original/Scheduling Party



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## For The Record, Inc. Court Reporting & Litigation Support

### Transcription Page Rates

#### Tape/CD/Wav Files

#### Video/Web-based Media Files

Delivery	Total GSA Price
10 Business Days	\$3.02
9 Business Days	\$3.22
8 Business Days	\$3.47
7 Business Days	\$3.72
6 Business Days	\$3.97
5 Business Days	\$4.28
4 Business Days	\$4.53
3 Business Days	\$4.78
2 Business Days	\$5.69
Next Business Day	\$6.19
Same Business Day	\$7.20

Delivery	Total GSA Price
10 Business Days	\$3.27
9 Business Days	\$3.52
8 Business Days	\$3.52
7 Business Days	\$4.28
6 Business Days	\$4.57
5 Business Days	\$4.93
4 Business Days	\$5.21
3 Business Days	\$5.50
2 Business Days	\$6.54
Next Business Day	\$6.54
Same Business Day	\$9.06

### Surcharges

Service	Total GSA Price
Minimum Original Transcript Fee	\$50.03
Extra Full-Size Copy to Same Ordering Party	\$0.35 per page
Extra Condensed Transcript	\$15.11 each
Replacement/Extra Disk	\$10.07 each
Transcript E-mail	\$10.07 each
Transcript Delivery Fee	\$20.15 per delivery (DC/MD/VA)
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## For The Record, Inc. Court Reporting & Litigation Support

### Company Information

Contract No. GSA-07F-0573T

DUNS No. 79-636-3703

Contract Period: September 10, 2007 - September 9, 2012

SIN 736-1 Administrative Support and Clerical Occupations

Schedule Title 736 Temporary Administrative and Professional Staffing Services (TAPS)  
FSC Group: 736

Business Size: Small, Woman-Owned Business

Contractor:

For The Record, Inc.  
10760 Demarr Road  
White Plains, MD 20695  
301-870-8025  
301-870-8333 fax  
www.ftrinc.net

GSA Contact:

Sara J. Vance  
svance@ftrinc.net

#### MISSION STATEMENT

For The Record, Inc. (FTR) was incorporated in November 1991 as a small, women-owned business providing stenotype court reporting, transcription, and related litigation support throughout the Baltimore-Washington corridor. Experience gained throughout the 1990s and early 2000s, in working with government clients and the private bar on large litigations, has led to nationwide coverage of many cases and ultimately resulted in GSA Schedule 736 certification and status. Professional stenotype court reporters further enhance FTR's corporate goals through their ongoing training, dedication, and specific subject-area expertise as they provide superior on-site service to our clients and final transcript excellence. We remain committed to our initial corporate goal of quality transcripts, on-time delivery, and reasonable rates.